



Sign Up For e-Statements Today

Fast, Safe, and Simple

Here's How To Sign Up!

- 1) Visit the home page of our website at www.StThomasCU.org. If you are already enrolled for Online Banking, sign into your profile.

If you are not enrolled for Online Banking already, enroll yourself for this free service by clicking the “not yet enrolled” option.

You will need 2 pieces of information to enroll yourself :

- Your **account number** including the last 3 digits of your Share Savings Account
- Your **PIN**, which will be the last four digits of your Social Security Number we have on file

- 2) Once you are signed in, navigate to the *Self Service* tab
- 3) Under the *Additional Services* section click on *eStatements*. This will bring up a new window with the Terms & Agreements for our e-Statements. Make sure that your popup blocker is off on your web browser or you may have trouble accessing this page.
NOTE: You have to have an email address associated with the online banking profile in order to receive e-Statements. If you are unsure if your online banking has an email assigned, or if you would like to update your current assigned email address, click on the *Personal Information* link in the *Personal Options* section under the *Self Service* tab and change/add the email address of your choice.
- 4) Once you accept the Terms and Agreements you will be enrolled for e-Statements. You will no longer receive statements through the mail, which will greatly decrease your risk for identity theft as well as save a few trees in the process. You will receive an email whenever a new statement is available at which point you will log on to your online banking profile and navigate to the same place you signed up. The website will retain your 6 most recent e-Statements from the time of enrollment and going forward. Statements before enrollment in e-Statements will not be available.

