



St. Thomas Credit Union  
Big enough to serve you ... Small enough to know you!

## Start Automatic Payments

Date: \_\_\_\_\_

Vendor/Merchant: \_\_\_\_\_

Account #: \_\_\_\_\_

Last Payment Date: \_\_\_\_\_

To whom this may concern,

Please note that all future automatic payments made on above noted account should be debited from my St. Thomas Credit Union account.

I understand that I need to give a notice of at least 30 days prior to the next scheduled transaction. So, I will expect the last transaction from my current financial institution, \_\_\_\_\_ to be on the date listed above and the first transaction from St. Thomas Credit Union to be on \_\_\_\_\_.

Please consider this request, indicated by my original signature, as a formal order to forward any pending future payments/drafts to my new account as indicated below.

My St Thomas Credit Union account information is as follows:

STCU Routing Number: 264081111

STCU Account Number: \_\_\_\_\_

Address: 4230 Harding Road, Suite 103 | Nashville, TN 37205

You may reach me at \_\_\_\_\_ if there is any additional information you may need from me.

Sincerely,

(Member Signature Required)